



PROTECTION OF PERSONAL INFORMATION STATEMENT

1. Introduction

This Protection of Personal Information (POPI) Statement forms part of the Mtunzini Group website terms and conditions. It explains how Mtunzini Group may use Personal Information (PI) collected from you when you use our website.

If you do not agree with any term(s) of this POPI Statement, you must cease accessing this website immediately.

2. Collection

Mtunzini Group collects Personal Information directly from individuals and, where lawful and reasonable, from third parties or publicly available sources. This may include, but is not limited to:

- Identification information (names, contact details, ID or passport numbers, limited financial information)
- Security and site access data (visitor logs, vehicle registrations, CCTV footage, biometric verification)
- Digital information (website usage data, cookies, IP addresses, device identifiers)
- Employment and contractual information (employment records, contractor details, service documentation)

3. Use and Management of Cookies

When you visit our website, information may be stored or retrieved on your browser, mostly in the form of cookies and related technologies. This allows our website to remember you and how you have used the site when you return.

This information may relate to you, your preferences, or your device and is primarily used to:

- Provide a more personalized web experience
- Improve website performance
- Track the effectiveness and relevance of marketing and communication materials
- Analyze website traffic and usage

This information does not usually directly identify you. You may accept or decline cookies when visiting the website. Declining cookies may impact user experience.

4. Processing

The processing of your Personal Information will align with the Protection of Personal Information Act. Mtunzini Group will only process Personal Information where it is lawful to do so.

We will not process Personal Information for incompatible purposes unless permitted by law or agreed to by you.

5. Disclosure

Mtunzini Group will only disclose your Personal Information:

- Where you have agreed to such disclosure
- Where disclosure is required by legislation or industry codes
- Where disclosure is necessary to protect our rights

6. Third Parties

Mtunzini Group may share Personal Information with Third Parties solely for processing in accordance with this Statement. All Third Parties are contractually required to comply with POPIA requirements.

7. Security Safeguards

Mtunzini Group implements appropriate technical and organisational measures to safeguard Personal Information in accordance with its Information Security and Cyber Security Policies.

8. Retention

Personal Information will be retained only for as long as necessary to fulfill legal, contractual, and operational requirements.

9. Marketing

Mtunzini Group may use Personal Information to market its products and services. Where required by law, electronic marketing will only occur with your consent. You may withdraw consent at any time.

10. Access to Your Personal Information

You have the right to access Personal Information held by Mtunzini Group. Requests must be submitted in writing to popi@mtunzinigroup.com.

11. Correction of Your Personal Information

You may request that your Personal Information be updated, corrected, or deleted. Mtunzini Group will verify identity before processing such requests.

12. Changes to This Statement

Mtunzini Group may amend this POPI Statement from time to time. You are encouraged to review this page periodically.

13. Contacting Us

If you have any questions regarding this Statement, please contact:

Telephone: 087 550 0268

Email: popi@mtunzinigroup.com

14. Contacting the Information Regulator

You have the right to lodge a complaint with the Information Regulator:

Email: infoREG@justice.gov.za